



**WADDINGTON
REDWOOD**
A PRIORY ACADEMY

1st October 2021

Dear Parents/Carers,

RE: PARENT/CARER CONSULTATION EVENINGS

Working collaboratively with parents/carers is one of our key elements in helping our children to succeed. Our aim is to keep you fully informed about everything that is happening with your child at school and to ensure that you are able to celebrate their successes. One way that we achieve this is through a termly parent/carer consultation with the class teacher.

These consist of a short ten-minute conversation, where the class teacher provides parents/carers with feedback on how children have settled into school, on their attitude and behaviour, and on their general progress that they have made based on their starting points. In addition, the class teacher will discuss appropriate targets that will support your child to progress. There will be a short opportunity for discussion but if you feel that you need further time to discuss anything, then another appointment can be made at a later date.

In order to keep everyone safe, we ask that you arrive at main reception 5 min before your appointment. Staff will come to the main door to escort you at your appointment time. Sanitiser will be available in the main office area and we ask that you sanitise your hands on arrival.

Consultation evenings will take place on:

- **Monday 18th October between 3.30-6.30pm**
- **Wednesday 20th October between 3.30-6.30pm**

Below I have outlined the procedure on how to book your appointment with your child's class teacher:

- Either go to the academy website – www.waddingtonredwood.co.uk
- On the right hand side of the home page is an icon that says 'book appointment'. Click on this button and it will take you to a booking page.
- Alternatively click the link below to take you direct to our booking page:
<https://www.picktime.com/waddingtonredwoodacademy>
- On the booking page, select your child's class teacher.
- Select a date and a time for an appointment.
- You will be asked to enter your name and the name of your child.
- If you have more than one child, book another appointment with a different class teacher.

Appointments are made on a first come, first serve basis but if you have any problems with your booking, please contact the academy office.

Headteacher: Mrs F Kent BSc (Hons) QTS NPQH

Waddington Redwood Primary Academy Redwood Drive Brant Road Waddington Lincoln LN5 9BN

Tel: 01522 721156 **Email:** enquiries@redwood.lincs.sch.uk **www.redwood.lincs.sch.uk**

Waddington Redwood Primary Academy is part of The Priory Federation of Academies Trust. For further information please contact The Priory Federation of Academies Trust, Cross O'Cliff Hill, Lincoln LN5 8PW **Telephone:** 01522 889977
Registered Company No: 6462935. DfE Registration No: 136194



Thank you for your continued support.

Yours sincerely,

F Kent

Mrs F Kent
Headteacher

